



2020-2021 Laptop Order form

*One form must be completed for each laptop purchased*

Name of Student:

Grade for 2020-21: Form Date:

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Last name

First Name

Check Number:

COST & PAYMENT INFORMATION: 1-2-3 Payment options available:

The \$350 computer cost with warranty and tax included may be paid in one of the following plans. Choose one:

- \_\_\_\_\_ 1 Payment option: July 3 or July 31 = \$350 full payment.
- \_\_\_\_\_ 2 Payment option: July 3 = \$175 and July 31 = \$175
- \_\_\_\_\_ 3 Payment option: July 3 = \$117 and July 24 = \$117 and August 7<sup>th</sup> = \$117
- Payable by cash, check, (make payable to St. Gregory the Great) or credit card (3% service fee), Payments can be made in business office or dropped off in front office.

**Other Important Information:**

If a parent has or will purchase a laptop they want their middle school student to use, it may be dropped off at the school for our IT crew to look at it to see if it fits the proper specs by July 3<sup>rd</sup> (extended date).

(School Office Hours: Monday-Thursday 9am - 1pm)

All laptops are the property of the student and parents. Laptops used on campus during the school day are subject to St. Gregory technology filters, policy/procedure, and rules.

For any student who purchases a laptop with our vendor, additional software such as Microsoft office will be provided to each student at no extra cost based on school licensing agreements with Microsoft.

Computers will be configured and distributed on the 1st day of school, August 17<sup>th</sup>.

Students will not receive their laptops until 100% of payment has been made.

All order forms due July 3<sup>rd</sup>. This cannot be extended due to difficulty in ordering due to Covid-19.

*The student computers ordered have the following Specifications: Lenovo 100e Windows 2nd Gen 11.6" - 1366 x 768 - Intel I3 processor - 4 GB RAM - 128 GB Flash Memory - Gray Windows 10 Pro 64-bit - Intel UHD Graphics 600 - Bluetooth 4.2 - Wireless AC Connectivity - USB Type A & C Ports, USB 3.0 standard - Webcam, Microphone, Speakers, Headphone jack - Standard US Keyboard Layout - Approximately 10 Hour Battery Life - Micro SD Port*